UNIVERSITÉ PARIS 1
PANTHÉON SORBONNE

Online Learning Agreement (OLA)
for Erasmus+ incoming exchange students

Dear student,

The Online Learning Agreement is now **mandatory** at Université Paris 1 Panthéon-Sorbonne for Erasmus+ incoming exchange students in Economics, History and Management only. It is not mandatory if you are an Erasmus+ incoming exchange student in other departments unless your institution asks you to fill in an Online Learning Agreement. In that case, please follow the instructions below and find the list of people in charge of signing your OLA in each department of Paris 1 Panthéon-Sorbonne on page 3.

You are now about to fill in your Online Learning Agreement (OLA). You will have to sign in the OLA platform, using the link below. This online tool is now used by Paris 1 Panthéon-Sorbonne in order to allow you to save time if you have to adjust the document; it also allows us to transition to a paperless process, thus facilitating the work of any person working on filling in or signing your learning agreement. You will find <u>here</u> the list of courses.

https://learning-agreement.eu/

Please read carefully the instructions below beforehand.

- It is extremely important that you correctly fill in the information on the Responsible Person (names and email addresses) from both your sending and host universities. Indeed, these emails will be used by the OLA system to automatically send your OLA to home and host universities once you signed it. Please refer to the document on page 3 to find the contact person and the responsible person in your department at Paris 1 Panthéon-Sorbonne.

- No paper version of your learning agreement will be signed. You will have to upload your OLA on MoveON once it is signed online by the three parties (you, your sending institution, your receiving institution). Please do not download your OLA before it is signed.

- It can take up to 10 days for your learning agreement to be signed. Thank you for your understanding.

- The Sorbonne School of Economics, the Sorbonne School of History and the Sorbonne Management School will also accept to sign your learning agreement in a paper version in case your university is not familiar with the OLA and asks for it: in that case the choice of courses will have to be exactly the same on both documents.

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Online Learning Agreement - *Receiving Institution Information : Université Paris 1 Panthéon-Sorbonne* Direction des Relations Internationales							
Faculty/Department	**Receiving Responsible Person**				**Receiving Administrative Contact Person**		
	First name(s)	Last name(s)	Position	Email	First name(s)	Last name(s)	Position	Email
École des Arts de la Sorbonne (EAS) / Arts plastiques	Yann	Toma	Enseignant délégué aux relations internationales	echangesinternationauxufr04@gmail.com				incoming-exchange@univ-paris1.fr
École des Arts de la Sorbonne (EAS) / Cinéma	Marco-Renzo	dell'Omodarme	Enseignant délégué aux relations internationales	Marco-Renzo.Dell-Omodarme@univ-paris1.fr				incoming-exchange@univ-paris1.fr
École de Droit de la Sorbonne (EDS) / Droit	pour connaitre le nom de votre enseignant.e délégué.e aux relations internationales, merci de bien vouloir envoyer un mail à DRE.EDS@univ-paris1.fr							DRE.EDS@univ-paris1.fr
École de Droit de la Sorbonne (EDS) / IAES	Jacques	Bouchoux	Enseignant délégué aux relations internationales	jacques.bouchoux@univ-paris1.fr				incoming-exchange@univ-paris1.fr
École d'Économie de la Sorbonne (EES)	Laurine	Martinoty	Enseignante délégué aux relations internationales	IRprof.incoming.EES@univ-paris1.fr				IRO.EES@univ-paris1.fr
École d'Histoire de la Sorbonne (EHS)	François-Xavier	Nérard	Enseignant délégué aux relations internationales	francois-xavier.nerard@univ-paris1.fr				incoming-exchange@univ-paris1.fr
École de Management de la Sorbonne (EMS)	Anne	Masgnaux	Enseignante déléguée aux relations internationales	anne.masgnaux@univ-paris1.fr				incoming-exchange@univ-paris1.fr
UFR 03 (Histoire de l'art)	Colette	Nativel	Enseignante déléguée aux relations internationales	colette.nativel@univ-paris1.fr				incoming-exchange@univ-paris1.fr
UFR 08 (Géographie)	Nathalie	Vanara	Enseignante déléguée aux relations internationales	nathalie.vanara@univ-paris1.fr				incoming-exchange@univ-paris1.fr
UFR 10 (Philosophie)	Charlotte	Murgier	Enseignante déléguée aux relations internationales	charlotte.murgier@univ-paris1.fr				incoming-exchange@univ-paris1.fr
UFR 11 (Science politique)	Bertrand	Simon	Enseignant délégué aux relations internationales	bertrand.simon@univ-paris1.fr				incoming-exchange@univ-paris1.fr
UFR 27 (Mathématiques et informatique)	Julien	Randon-Furling	Enseignant délégué aux relations internationales	julien.randon-furling@univ-paris1.fr				incoming-exchange@univ-paris1.fr
IDUP	Alexandre	Avdeev	Enseignant délégué aux relations internationales	alexandre.avdeev@univ-paris1.fr				incoming-exchange@univ-paris1.fr
IEDES	Sylvie	Capitant	Enseignante déléguée aux relations internationales	sylvie.capitant@univ-paris1.fr				incoming-exchange@univ-paris1.fr
IREST	Aurélie	Condevaux	Enseignante déléguée aux relations internationales	aurelie.condevaux@univ-paris1.fr				incoming-exchange@univ-paris1.fr

Online **Learning Agreement**

Prepare your Learning Agreement **online within a few steps** and share it with both home and host universities.

This platform has been developed by the Aristotle University of Thessaloniki, the European University Foundation and the Erasmus Student Network for the 21st century mobile student.

LOGIN TO ACCESS YOUR LEARNING AGREEMENT

OLA   ABOUT   FAQ   ELDER OLA   FOR TRAINEES   LOG IN

If this is your first use of the OLA, please create an account by clicking on LOG IN.

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My account

Log in with Google

Log in with your academic credentials (eduGAIN)

Choose one of the options to access the OLA platform.

Logins made through Google accounts will probably be accepted until Spring 2021 only.

The second option allows you to access the OLA platform using your academic credentials or eduGAIN. In case you do not know if you have an eduGAIN account, ask your coordinator if your home institution is already part of the eduGAIN community and how you can get your credentials. When you sign up, you are going to receive an activation email. For your information, it might take a few minutes for the activation email to be sent. Do not forget to check also **your spam folder**.

it.auth   ✳ESN Erasmus Student Network   ΞUF EUROPEAN UNIVERSITY FOUNDATION   Co-funded by the Erasmus+ Programme of the European Union

Privacy Policy and Terms and Conditions
We encourage you to review the documentation and let us know if you have any questions.

RELEASE NOTES   PRIVACY POLICY   TERMS AND CONDITIONS

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OLA   ABOUT   FAQ   ELDER OLA   FOR TRAINEES   LOG IN

My account

Log in with Google

Log in with your academic credentials (eduGAIN)

Students who already have or have initiated an OLA before October 17th can still access it through the previous platform by clicking on ELDER OLA.

it.auth   ESN Erasmus Student Network   EUF EUROPEAN UNIVERSITY FOUNDATION   Co-funded by the Erasmus+ Programme of the European Union

Privacy Policy and Terms and Conditions
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Learning Agreement Online Tool St ✕ +

https://www.archive.learning-agreement.eu/student/home/login.php

STUDENT platform

LOGIN

This is the space where you can access and modify your Online Learning Agreement, if it was created before **17 October 2020**.
The Online Learning Agreements created later on the updated platform can be accessed at: **https://learning-agreement.eu**

Student login form (For HEI and Erasmus+APP users)

Email

Password

LOGIN

I don't remember password send me reminder

G Sign in with Google

Google login is for registered users only!

Only students who have already created an account, initiated or finalised an OLA before October 17th can access the previous platform with their existing login credentials to modify or download their OLA.

OLA

ABOUT   FAQ   ELDER OLA   FOR TRAINEES   MY LEARNING AGREEMENTS   MY ACCOUNT   LOG OUT
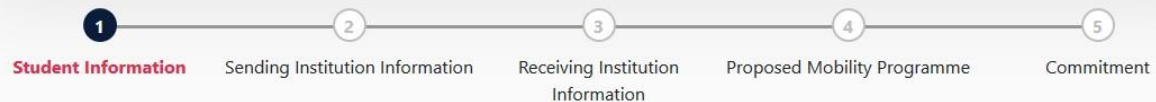
My Learning Agreements

See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

You have not created any Learning Agreements yet

Create New

To start with your OLA, please click on **Create New**.

1. Student Information

Your personal and academic details will be pre-filled on each new OLA with the information you provided when you logged in for the first time.

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online learning agreement

ABOUT   FAQ   ELDER OLA   FOR TRAINEES

MY LEARNING AGREEMENTS   MY ACCOUNT   LOG OUT

Academic year *

2020/2021

You can change the academic year, if needed.

You can edit your personal and academic details by clicking on MY ACCOUNT.

Student

First name(s) *

Last name(s) *

Email *

Date of birth *

Gender *

Nationality *

Country to which the person belongs administratively and that issues the ID card and/or passport.

For example:

0222 – History and archeology

0311 – Economics

0413 – Management and administration

Field of Education *

Study cycle *

Field of education: The ISCED-F 2013 search tool available at http://ec.europa.eu /education/international-standard-classification-of-education-isced_en should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

Study cycle: Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

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Select your home institution from the list and indicate the contact and responsible person. It can be the same person but it is the responsible who will receive the invitation to review and sign the agreement.

1 — **Student Information**
2 — **Sending Institution Information**
3 — **Receiving Institution Information**
4 — **Proposed Mobility Programme**
5 — **Commitment**

2. Sending Institution Information

Sending Responsible Person

First name(s) *

Last name(s) *

Position *

Email *

Phone number

Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Sending Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number

Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

Please contact your **home institution** to know who is the Responsible Person **in charge of signing your learning agreement**. Make sure you write the correct name and email address. Otherwise, your learning agreement will not be signed.

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ABOUT   FAQ   ELDER OLA   FOR TRAINEES

MY LEARNING AGREEMENTS   MY ACCOUNT   LOG OUT

Select your host institution from the list and indicate the contact and responsible person. It can be the same person but it is the responsible who will receive the invitation to review and sign the agreement.

① **Student Information**

② **Sending Institution Information**

③ **Receiving Institution Information**

④ **Proposed Mobility Programme**

⑤ **Commitment**

3. Receiving Institution Information

Receiving Responsible Person

First name(s) *

Last name(s) *

Position *

Email *

Phone number

Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

Receiving Administrative Contact Person

First name(s)

Last name(s)

Position

Email

Phone number

Please carefully fill in these fields with the information provided in the list on page 3.

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Indicate the set of courses you'll be studying abroad and those that will be replaced in your degree at home. The purpose of the Learning Agreement is to provide a transparent preparation of your exchange to make sure that you receive recognition for the educational components that you will successfully complete abroad.

1 Student Information   **2** Sending Institution Information   **3** Receiving Institution Information   **4** Proposed Mobility Programme   **5** Commitment

4. Proposed Mobility Programme

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Academic year *

2020/2021

Preliminary LA

Planned start of the mobility *

jj / mm / aaaa

Planned end of the mobility *

jj / mm / aaaa

Table A - Study programme at the Receiving institution *

No Component added yet.

Add Component to Table A

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

- Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less
- This must be an external URL such as *http://example.com*.

The main language of instruction at the Receiving Institution *

- Select a value -

The level of language competence *

- Select a value -

Level of language competence: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

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In Table A, please add as many subjects as you will take at Paris 1 Panthéon-Sorbonne by clicking on **Add Component to Table A**.

If your curriculum includes an optional module, please add a subject and title it "Bloc libre". The number of ECTS for this line has to be the same as the total of ECTS you will obtain at Paris 1.

Do not forget to fill in the planned dates of your mobility and your level in French or English (depending on the courses you will choose).

Please pay attention to the fact that your learning agreement will not be signed if the component titles and, more importantly, the component codes are incorrect. Some courses from Bachelor degree have the same title as some courses from Master degree, but the codes are different. Make sure you also indicate the number of ECTS for each course. If you find courses matching your academic profile you can add them to your OLA.

Table B - Recognition at the Sending institution *

No Component added yet.

Add Component to Table B

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

This must be an external URL such as *http://example.com.*

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In Table B, please add the subjects that you would have taken in your home institution by clicking on **Add Component in Table B**.

All three parties signing the Learning Agreement commit to comply with all the agreed arrangements, thereby ensuring that you will receive recognition for the studies successfully carried out abroad without any further requirements.

1 — Student Information
2 — Sending Institution Information
3 — Receiving Institution Information
4 — Proposed Mobility Programme
5 — Commitment

You are about to finalise your OLA.

After **checking the information** you provided on your OLA, you can now sign it.

It will be automatically sent to the Responsible person at your home institution.

Once he/she signs it, it will be automatically sent to us.

Any question regarding the platform can be addressed to cecile.lafani@univ-paris1.fr